**Supporting the growth and development of the Mental Health Voluntary, Community, and Social Enterprise Sector in Sussex**

**Application Form for priority 1: VCSE development grants for organisations who can evidence a track record of delivering activities that support the mental health and wellbeing of their communities and whose core business is mental health.**

Please note you may only apply under one funding priority. To apply under priority 2, please find the relevant application form on the Heads On website. Please make sure you have read the guidance notes before applying.

* Submit your application to [GrantsHeadsOn@sussexpartnership.nhs.uk](mailto:GrantsHeadsOn@sussexpartnership.nhs.uk) with a copy of your most up to date management accounts by **Noon 25 May.**
* Take note of word limits. Applications that go over the stated word limits will not be considered.
* Please ensure you use Arial 12pt font
* Please let us know if you require this form in an accessible format, or a different language.

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| **SECTION 1. INFORMATION ABOUT THE APPLICANT ORGANISATION** | |
| **1.1 Organisation name** |  |
| **1.2 What's the legal status of your organisation and registration no?** |  |
| **1.3 What is your registered address?** |  |
| **1.4 Primary contact name (for correspondence)** |  |
| **1.5 Primary contact job title** |  |
| **1.6 Primary contact email address and telephone number** |  |
| **1.7 What is your organisation's 21/22 annual income?** | £  Please also include a link to charity commission page here |

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| **SECTION 2. SUMMARY INFORMATION** |
| **2.1 Project / Activity title (25 words)** |
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| **2.2 What is the timeline for this activity?** |
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| **2.3 Where will this activity be delivered?**  Please be as specific as possible. |
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| **2.4 What is the estimated total cost of the activity?** |
| **£** |
| **2.5 How much funding are you requesting from the Sussex Health and Care Partnership Mental Health Collaborative?** |
| **£** |
| **2.6 Project / Activity summary (300 words)**  Provide a short summary outlining what how you will use this funding, what this piece of work aims to achieve, what will be delivered, who will benefit. |
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| **Section 3 - Project details** |
| **3.1 Tell us about your track record of working with people with mental health needs. (300 words)** |
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| **3.2 What will the impact of this piece of work be on:**   * **VCSE organisations whose core business is mental health** * **The beneficiaries of these organisations (300 words)** |
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| **3.3 What evidence is there that this activity is needed? (300 words)** |
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| **3.4 How will you measure and evidence the impact of this project? How will you evaluate the lasting impact of the project? (300 words)** |
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| **3.5 Which of the priority outcomes does your proposed activity address? (Please see our guidance notes for the outcomes related to funding priority 1) (300 words)** |
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| **3.6 How will you address these outcomes and how will you measure how you have achieved these outcomes? (300 words)** |
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| **Section 4: Learning and Sustainability** |
| **4.1 How will you share the learning from this project? (300 words)** |
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| **4.2 How will this work continue within the beneficiary organisations beyond the life of the grant? (300 words)** |
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| **4.3 How will this project contribute towards building a more sustainable VCSE supporting people with mental health needs in Sussex? (300 words)** |
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| **Section 5: Financial information** |
| **5.1 Please enter estimated project costs below. Please also provide a full budget in a separate excel spreadsheet.** |
| |  |  | | --- | --- | | **Budget line** | **Cost** | | Project activities |  | | Capital, Equipment |  | | Project management / staff costs |  | | Monitoring, evaluation, and lesson learning |  | |  |  | | **Sub-total** |  | | **VAT** |  | | **Total** |  | |  |  | |
| **5.2 Are you seeking or have you secured any funding for this project from other sources? If so, please provide further details (150 words)** |
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| **SECTION 6: Anything else?** |
| **6.1 Please use this section to tell us anything else you think we should know, that isn't covered in the above questions (300 words)** |
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